**Constitution of Prism at Baylor**

**Article I. Name**

The name of the student organization shall be *Prism: Reflecting diversity, belonging, and opportunity in the LGBTQ+ community*

**Article II. Purpose and Goals**

Section 1. Purpose

The mission of Prism serves Baylor University and its students through creating a respectful space that embraces diverse sexual identities (community) focused on continuous learning for the Baylor community, giving voice for LGBTQ+ students to the administration (care), and creating opportunities for all students to access resources through connection, belonging, and education.

Section 2. Goals

* Help students gain deeper understanding of their own and others complex and intersectional identities, including gender and sexuality and faith and spirituality
* Provide resources to navigate essential services including physical, mental, or spiritual well-being at Baylor and beyond
* Enhance learning and education for students, faculty, staff and alumni to create a safe and respectful environment for LGBTQ+ community
* Provide a space for the LGBTQ+ community to come together to engage, participate, and celebrate their individual identities and identity as a group
* Hope in a growing and deepening a relationship with Baylor University

**Article III. Membership**

Section 1. Eligibility

Any Baylor University student registered for at least 6 hours (or the graduate student half-time equivalent) and who has maintained a current grade point average of 2.00 or higher and a cumulative 2.33 grade point average or higher may apply for membership and be active.

Section 2. Selection Process

Application for membership is ongoing throughout the year. Members will be required to sign a membership agreement (addendum A), pay membership dues, and be approved by the selection committee comprised of officers and members. The Membership Chair will lead the selection committee and appoint its members.

Section 3. Attendance

Attendance at all meetings and organization events is optional although active participation in the organization is required to apply for officer positions. Active participation is defined as attendance at 75% or higher of general meetings and events.

Section 4. Removal Procedures

Any member found to be acting in a manner that is inconsistent with the mission and values of the organization and/or Baylor University, as determined by the Judicial Review Board, shall be subject to removal from the organization. A quorum must be present at a meeting of all members, and a two-thirds (2/3) vote must be obtained in order to remove the individual.

**Article IV. Officers**

Section 1. Requirements for Officers

The officers of this organization must meet the following requirements: (1) be registered for a minimum of 6 semester hours (or the graduate student half-time equivalent), both at the time of the election and while serving as an officer; (2) have attained and must maintain a minimum of 2.00 current grade point average and a minimum of 2.67 cumulative grade point average or higher at the time of election and during the time served; and (3) attend 75% of all meetings and events of the organization.

Section 2. Executive Officers and Duties

1. Executive Council
   1. The Executive Council shall consist of the President, Vice President, Secretary, and Treasurer.
2. President
3. The President shall preside over regular and executive meetings, coordinate group activities and communicate with the officers and advisors on all matters.
4. The President serves as the primary contact between Prism and the university administration.
5. Vice President
6. The Vice President shall assist the president and preside over meetings in the absence of the president
7. Secretary
8. The Secretary shall record minutes at all business meetings, check attendance at functions and receive excuses for absences.
9. Treasurer
10. The Treasurer shall collect dues, pay bills, oversee other monetary transactions including fundraising and social activities, and prepare and maintain an annual budget.

Section 3. Chairs and Duties

1. Education Chair
   1. The Education Chair shall arrange trainings, educational sessions, and align opportunities to expand knowledge and understanding of the LGBTQ+ community
2. LGBTQ Resource Chair
   1. The Resource Chair shall identify, connect, and communicate resources for and with the LGBTQ+ community
3. Marketing & Social Media Chair
   1. The Marketing and Social Media Chair will, in coordination with the Executive Council, communicate membership, resources, and events for Prism
4. Social Chair
   1. The Social Chair will plan social events, mixers, and other opportunities for belonging for Prism
5. Chaplain
   1. The Chaplain will serve the spiritual needs of Prism.
6. Membership Chair
7. The Membership Chair shall coordinate recruitment and selection of new members during the fall semester.

Section 4. Election Process

Elections for officers and chairs shall be held at the first regular meeting during the month of April. A quorum must be present and a simple majority vote will win. Newly elected officers shall assume responsibility at the following meeting.

Section 5. Removal of an Officer

Officers will be subject to removal from office by the organization should the student fail to maintain the requirements for holding an office, fail to fulfill their duties as prescribed for the elected office, or be found to be acting in a manner that is inconsistent with the mission and values of the organization and/or Baylor University, as determined by the Judicial Review Board. A quorum must be present at a meeting of all members, and a two-thirds (2/3) vote must be obtained in order to remove the individual. Another election to fill the vacancy will be held immediately, and the newly elected officer will take office immediately.

**Article V. Meetings**

Section 1. Regular Meetings

Regular meetings shall be held weekly at a time determined by the organization’s officers.

Section 2. Quorum

A quorum shall consist of 50% of membership, plus one member. Quorum must be present to conduct official business.

**Article VI. Finances**

Section 1. Dues

Dues shall be determined per academic year and will be collected from all members of this organization.

Section 2. Banking

All moneys belonging to this organization shall be deposited and dispersed through a bank account established for this organization. All funds must be deposited within 24 hours after collection. The advisors of this organization must approve and sign each expenditure before payment.

**Article VII. Judicial Review Board**

Section 1. Enforcement

The Judicial Review Board shall have the power to enforce this constitution.

Section 2. Composition

The Judicial Review Board shall consist of five representatives from the organization, which must include both members and officers. The Vice President shall serve as the chair of the Judicial Review Board.

**Article VIII. Advisors**

The organization will have no less than one official advisor, and all advisors shall be full time faculty or staff members of Baylor University. Advisors shall have the following duties and responsibilities: (1) to provide guidance for understanding Baylor University policies and procedures and provide leadership for adherence to those rules by the organization; (2) to review and approve requests for organization events, activities, publicity and t-shirts; (3) to act as a consultant in the areas of setting goals, problem-solving, policy making, and upholding guidelines and purposes, which includes attendance at organization and officer meetings as deemed necessary; and (4) to attend, as the University representative, all off-campus and overnight activities, providing guidance and support and assuming leadership in the event that an emergency should occur.

**Article IX. Amendments and Revisions**

This constitution may be amended by a 2/3 vote of the active membership subject to the approval through the Department of Student Activities

President’s Signature Date:

Advisor’s Signature Date:

Approval Recommended Date:

Senior Director of Student Activities

Approval Recommended Date:

Dean of Students

Approved Date:

Vice President for Student Life